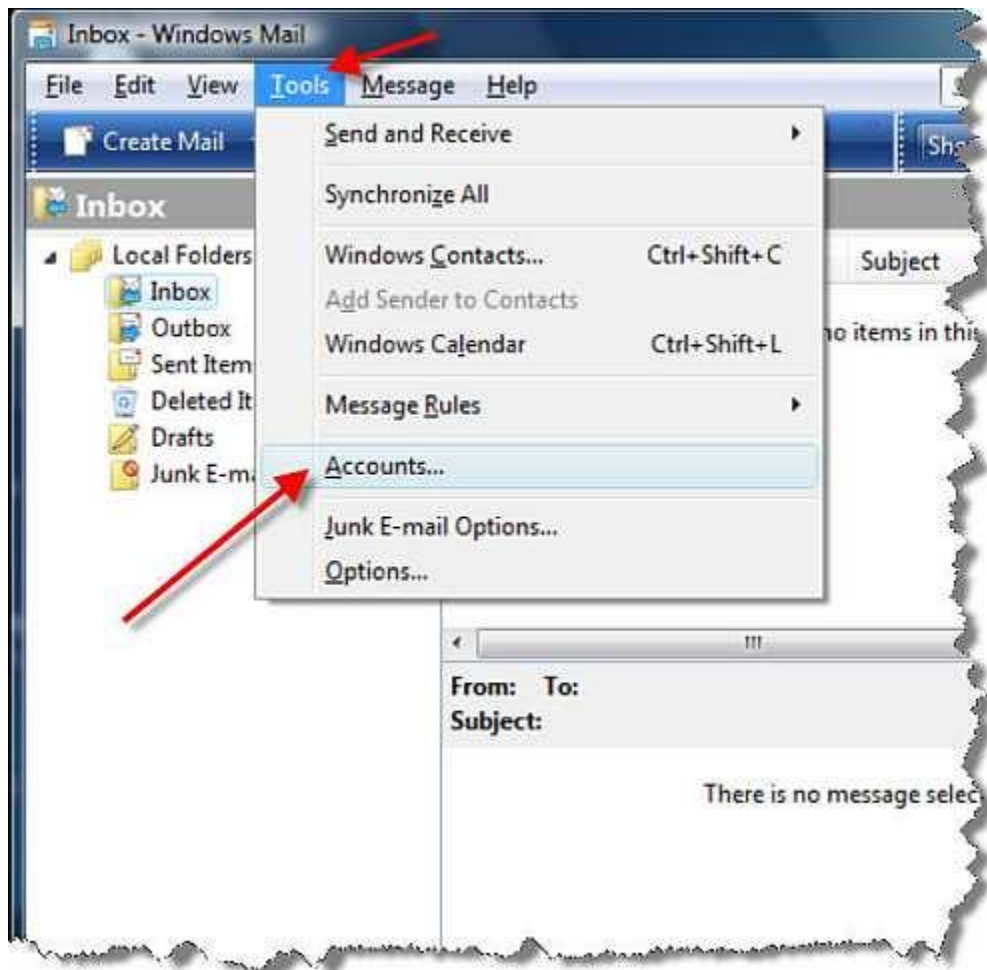


Email Username Setup and Update - Windows Mail

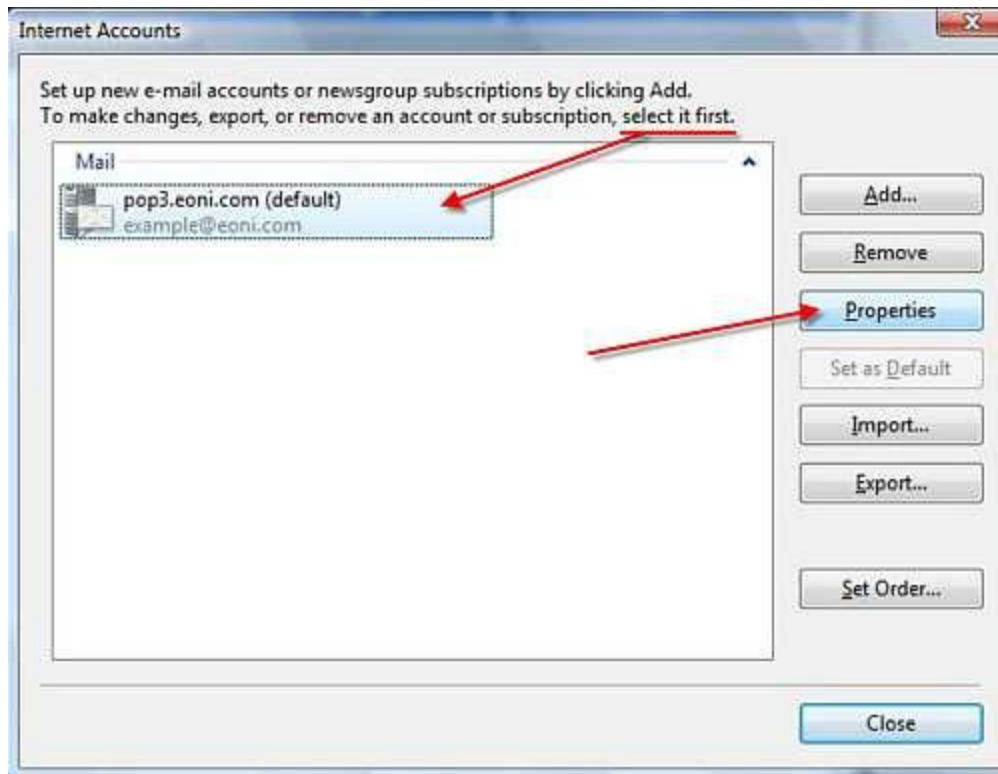
IF YOU USE WINDOWS MAIL EMAIL SOFTWARE

NOTE: This example uses Windows Mail version 6. If you use a different version, details may vary slightly from those pictured, but the basic process should be very similar.

Open Windows Mail. To get to your account settings, click Tools in the menu bar at the top. If the menu bar is not displayed, click the Menu button in the top right first. In Tools, select Accounts... .



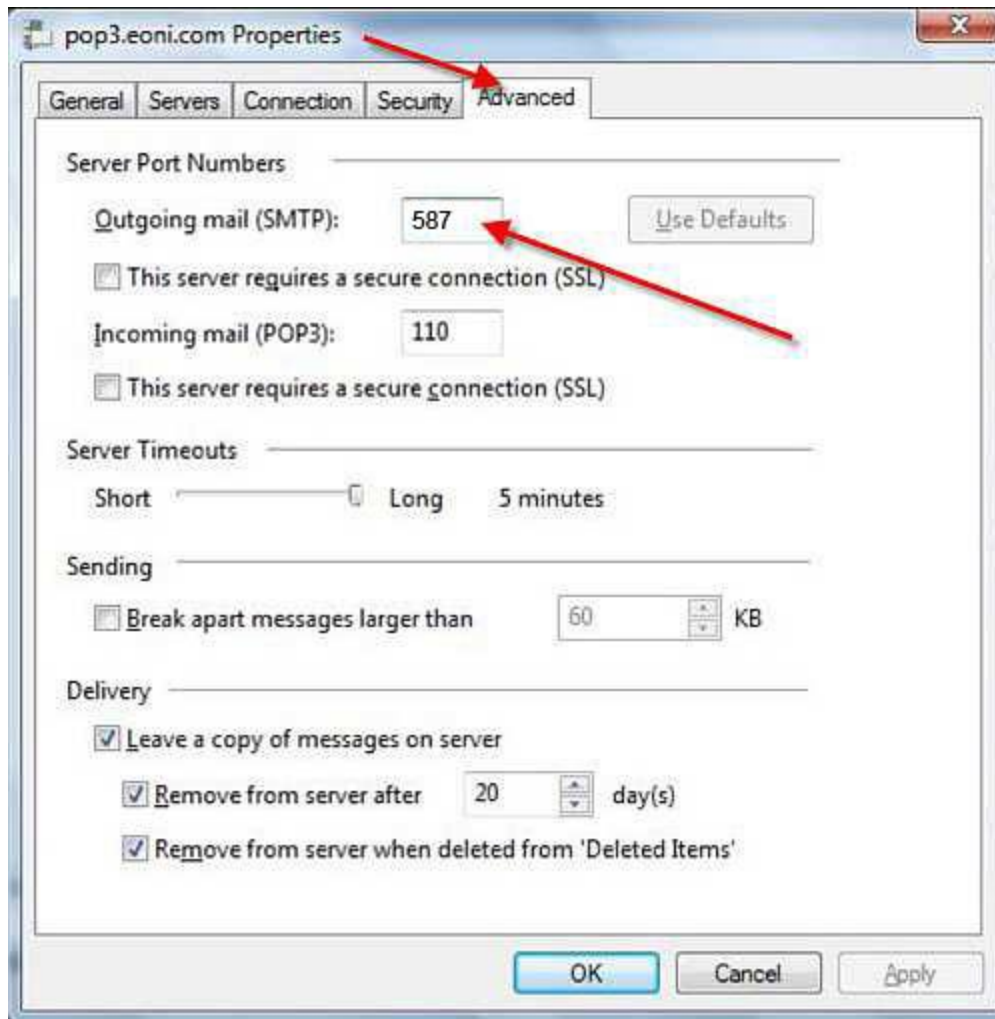
If more than one account is listed, the following steps will need to be done to each. To get into the account settings, select the account name and click Properties.



When the Properties window opens, click Servers at the top. In the E-mail Username field, make sure it shows your full email address (example@eoni.com, not just ◆example◆). Make certain that the box is checked for "My server requires authentication". Click Apply to save changes without closing the window.



Next, click on the Advanced tab at the top. There will be a number by Outgoing mail (SMTP). **If that number is 80, it needs to be changed.** Acceptable numbers are 25 (the default) or 587. After changing this number, if you are unable to send out email, try a different number. Neither of them work in all cases, which is why we give you both to choose from. If you try them all and still cannot send out mail, please call EONI Technical Support.



Once these settings have been checked, click OK at the bottom of the Properties window. Close the Accounts window, and you should be seeing your Inbox again.