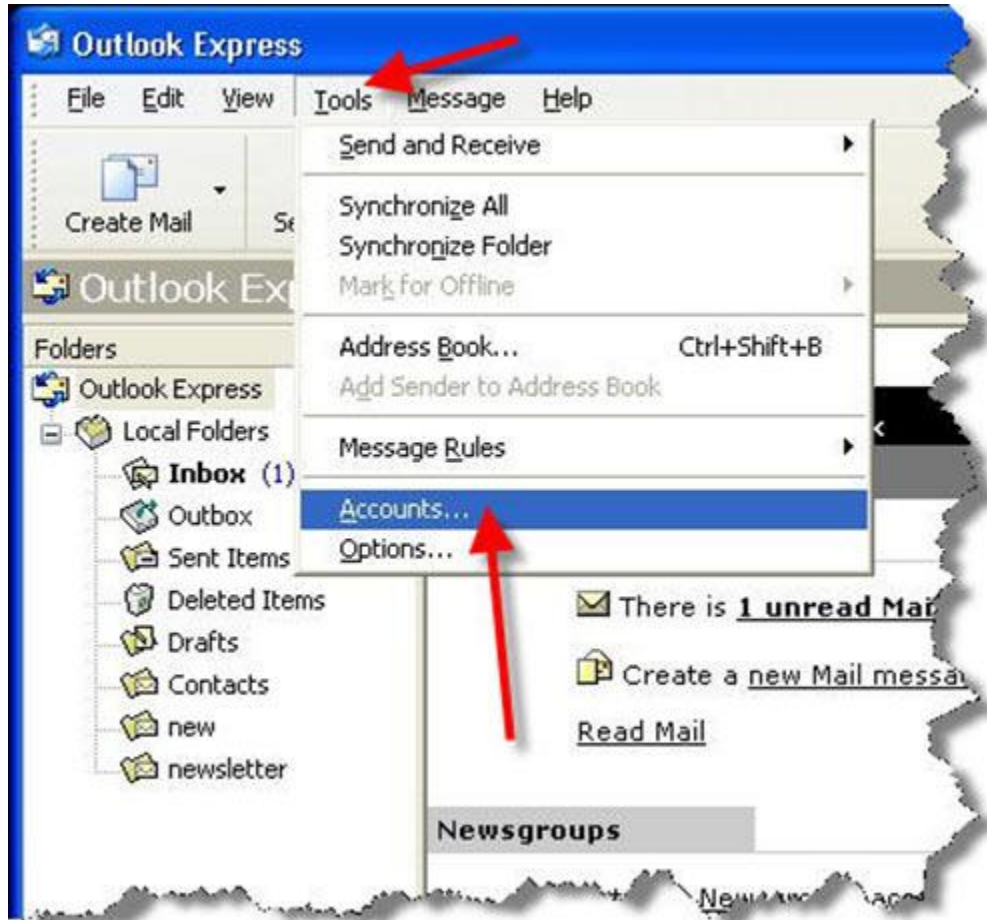


# Email Username Setup and Update - Outlook Express

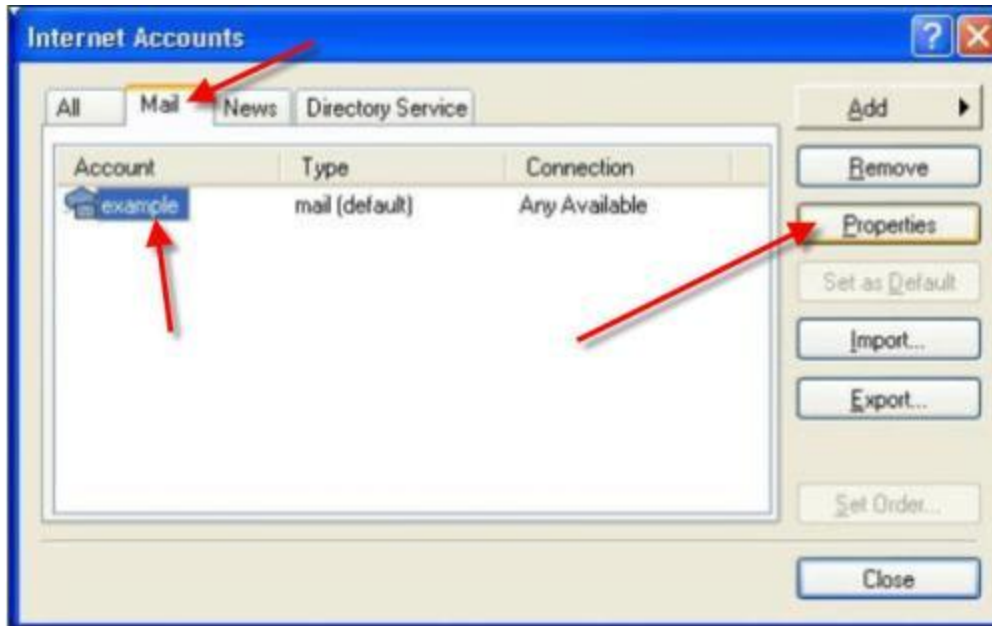
## IF YOU USE MICROSOFT OUTLOOK EXPRESS EMAIL SOFTWARE

NOTE: This example uses Outlook Express version 6.0. . If you use a different version, details may vary slightly from those pictured, but the basic process should be very similar.

Open Outlook Express. To get to your account settings, click Tools in the menu bar at the top. In Tools, select Accounts.



If there is more than one account listed, the following steps will need to be done to each. To get into the account settings, select the account name and click Properties.



When the Properties window opens, click the Servers tab at the top.

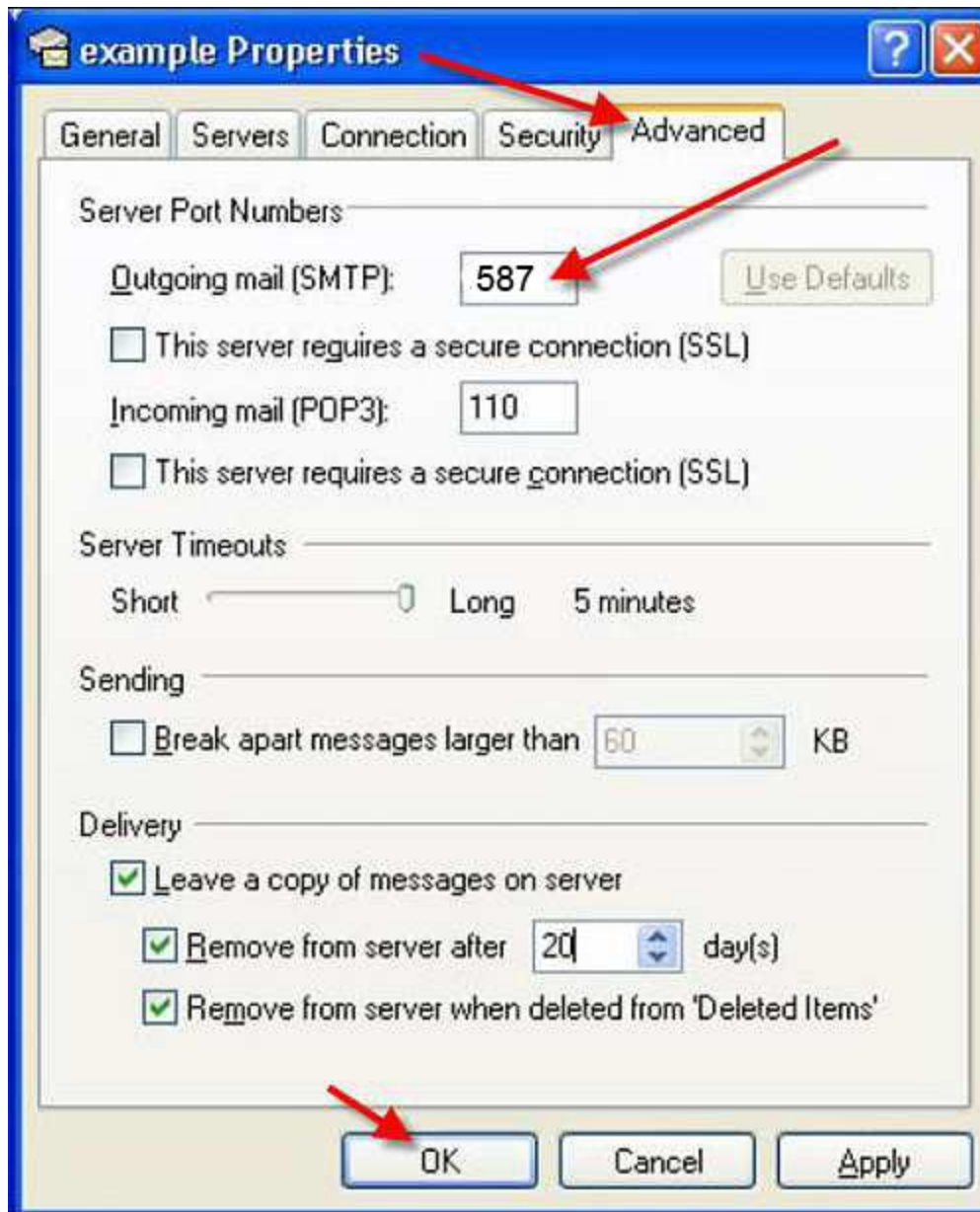
In the Account Name field, make sure it shows your full email address (example@eoni.com, not just example). Also, be certain that the box for "My

Server Requires Authentication" is checked.



Next, click on the Advanced tab at the top.

Check the number for the Outgoing mail (SMTP) field. **If that number is 80, it needs to be changed.** Acceptable numbers are 25 (the default) or 587. After changing this number, if you are unable to send out email, try a different number. Not all of them work in all cases, which is why we give you two to choose from. If you try them all and still cannot send out mail, please call EONI Technical Support.



Once these settings have been checked, click OK on the Properties window, Close the Accounts window, and you should be seeing your Inbox again.